



SALESIAN PROVINCE OF SHILLONG (INS)
DEPARTMENT OF EDUCATION AND CULTURE
PRINCIPAL'S MEETING – 14TH - 16TH JUNE 2023



11.06.2023

PROGRAMME (TENTATIVE)

14TH JUNE 2023: (WEDNESDAY)

03:00 PM : ARRIVAL
04:00 PM : TEA
04:45 PM : INTRODUCTION/ WELCOME
05:00 PM : SESSION 1: FR. PAUL, PROVINCIAL
06:00 PM : SESSION 2: FR. JAMES, ECONOMER
07:00 PM : EVENING PRAYER/ ROSARY: FR. CARMEL M / GOOD NIGHT TALK
07:45 PM : DINNER/ REST

15TH JUNE 2023: THURSDAY

06:00 AM : RISING
06:30 AM : MEDITATION/ LAUDS: (FR. ROBERT MAKRI)
07:15 AM : HOLY EUCHARIST- FR. PROVINCIAL
8:00 AM : BREAKFAST
9:00 AM : SESSION 3: FR. PROVINCIAL, FR. ECONOMER
PRESENTATION BY (TRIPURA, MIZORAM, SILCHAR)
10:30 AM : COFFEE/TEA BREAK
11:00 AM : SESSION 4: PRESENTATION CONTINUES (MEGHALAYA)
12:30 PM : LUNCH
02:30 PM : SESSION 5: FR. BABU- NEW ADMISSIONS / DOCUMENTS
INFRASTRUCTURAL DEVELOPMENTS- AN ANALYSIS
04:00 PM : TEA/BATH/WASH
04:45 PM : SESSION 6: FR. SAJI: EDUCATION TO FAITH IMPLEMENTAION
05:30 PM : SESSION 7: FR. JAMES: NOTEBOOKS & BRO. REGY: UNIFORMS
: FR. ANTHONY: SPORTS ACADEMY AND ITS POLICY
07:30 PM : EVENING PRAYER/ROSARY- FR. GELBHOI/ GOOD NIGHT TALK
08:00 PM : DINNER/ REST

16TH JUNE, 2023 (FRIDAY) FEAST OF SACRED HEART OF JESUS

06:00 AM	: RISING
06:30 AM	: MEDITATION/ LAUDS
07:15 AM	: HOLY EUCHARIST-
8:00 AM	: BREAKFAST
9:00 AM	: SESSION 8: MS. AGNES, DELHI: LEARNING MADE EASY THROUGH PROJECT MEHTOD
10:30 AM	: COFFEE BREAK
11:00 AM	: SESSION 9: MR. THOMSON: TRANSFORMING EDUCATION WITH 21 ST CENTURY SKILLS AI + CHAT GPT & BLENDED LEARNING
12:30 PM	: LUNCH/ REST
02:30 PM	: SESSION 10: MS. JACINTA COLNEY: SOFT SKILLS & COMMUNICATION
03:30 PM	: TEA/ BATH/WASH
04:30 PM	: COMMON DISCUSSION ON OUR SCHOOL'S PERFORMANCE/MISSION CONCERNS/ DIFFICULTIES/PREPARATION FOR NEP ETC...
07:00 PM	: FINAL MESSAGE BY FR. PROVINCIAL
07:30 PM	: EVENING PRAYER/ROSARY (FR. RICHARD)
08:00 PM	: DINNER/ DEPARTURE

PRESENTATION BY SCHOOLS

- TOTAL STUDENT STATISTICS OF 2022-23
- TOTAL STUDENTS OF 2023-24
- BOYS 2023-24
- GIRLS 2023-24
- CATHOLICS 2023-24

BOARD RESULTS CLASS X AND XII 2023 (ARTS/ COMMERCE/ SCIENCE- SPECIFY)

TOTAL APPEAR

TOTAL PASS

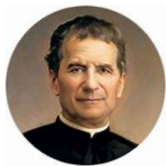
TOTAL FAIL

TOTAL PASS PERCENTAGE

PLEASE FOLLOW THESE FORMAT FOR PRESENTATION

FR. BABU STEPHEN SDB

DELEGATE FOR EDUCATION AND CULTURE, INS



SALESIAN PROVINCE OF SHILLONG (INS)
DEPARTMENT OF EDUCATION AND CULTURE
PRINCIPAL'S MEETING: 14TH - 16TH JUNE 2023



(SILOAM) REPORT

The first day of meeting (14.06.23) began at 5:00 pm with evening prayer in the chapel which was followed by Rosary outside the chapel. At 6:00 pm we gathered together in the hall and Fr. Babu welcomed everyone and introduced the programme before all the participants. He informed the participants that due to the late arrival of a handful of confreres, some changes are made in the evening programme of the day. So we started the session with the report presentation of the previous meeting by Fr. Babu which was followed by some corrections and observations were made on the report. Then the floor was open to all to raise and share some common concerns which are very much relevant and needed at this moment of time. Some of the concerns and observations are as follows:

- To have a common salary scale
- Have common programmes region wise
- Some good practices in our schools
- New initiatives taken in our schools
- Starting of scouts and guides movement
- School documents

The session went up to 7:30 pm and concluded it with the good night talk by Fr. Provincial. Thereafter all went for dinner.

The second day of programme began with lauds, meditation by Fr. Robert Makri and Holy Eucharist presided over by Fr. Provincial which was followed by breakfast. The first session of the day began with devotional hymn **"Nothing is Mine"** played on the screen which set the tone for the day. At the very outset of the session, he thanked all the confreres for their presence and the education ministry carried out in the province. He appreciated all the hard work put in by all the confreres in the school ministry and for the good results in the board examinations. Thereafter, Fr. Provincial began his presentation on **"7 Practices of a good Educator"** which went about for 45 minutes and concluded the session with a video presentation on five skills. It was a praiseworthy session by Fr. Provincial. He touched upon many aspects of running our school in a very professional manner keeping in mind the preventive system of Don Bosco. He exhorted all the principals to love the young and above all to accompany them with our Salesian presence which is the hallmark of our Salesian identity.

Fr. James Thyrniang, the Economist of the Province, took the next session on some important matters concerning our documentation, land papers, registration of the society, accounting and auditing, annual activity report, and contribution to the province, MC meeting reports, governing body meeting reports and records, pan cards, tax related matters and so on... It was a very enriching and informative session. Many doubts and clarifications were raised by confreres and it was answered by Fr. James. The economist appreciated many communities who are up to date with their documentation and exhorted others to do it at the earliest. He cautioned people who are lazy and not willing to do things as expected from them. He also spoke on the importance of writing daily chronicles of the communities and of our schools. He thanked all the confreres for their constant support and contribution towards the welfare of the province. He also called upon the communities who are yet to clear the annual contribution to the province to do it so.

The third session, before the coffee break, is taken by Fr. Babu Stephen on school statistics and board exams results. The sharing of statistics and school related matters began with Tripura region which was followed by Mizoram region. All the principals/delegates of various schools presented before all the members the statistics of total students and also the recently published board examination results of both class X and XII. Thereafter, we went for coffee break at 11:00 am.

After the short break, we continued the session with statistics by Meghalaya region which was followed by Silchar School. After having completed all the sharing, we entered into some discussions and appreciating one another for the efforts made in presenting the data of various schools. Lots of information and data has been shared by the respective school principals which was appreciated by all. Some doubts and clarifications were also made on the data presented. Hereafter we went for lunch at 12:30 pm.

After the lunch Fr. Babu took the session on some important documents related to school administration. Some sample copies of various documents were also presented to the members and exhorted every one to procure these documents and keep in safe custody. He spoke about the forth-coming new admissions, infra-structural developments, an analysis of what has happened to our school last years, fire and safety documents, building plans and drawings, school affiliation and recognition documents, registration of the society and so on.. He also exhorted every school to prepare to take up the NEP and the required infrastructure to be looked into before we begin our new scholastic year. Re-arranging of our classrooms as per NEP and also providing space for games and for other co-curricular activities for smaller ones.

At 4 pm we took a break for tea and wash. At 5:00 pm we continued with next session taken by Fr. Saji Stephen regarding the Education to Faith. He spoke about the statistics of catholic teachers and students. The need for strengthening our catechism classes and paying decent wages to catechism teachers who have been trained by us. He also thanked all the schools for having sent teachers for the retreat and training programme at Holy Redeemer Retreat centre Umroi, Meghalaya last year. It was a very fruitful session and encouraged everyone to give importance to the teaching catechism in our schools.

The next session was taken by Fr. James and Bro. Regy on some important aspects of our centralization policy with regard to uniforms, notebooks and school related materials. A number points were also raised regarding these matters and those schools who are yet to give orders or not willing to fall into this centralization policy of the province. The statistics of the orders for uniform, and notebooks by various schools also were brought to the notice of all present for the meeting. Some members spoke about the quality of the uniforms and bags supplied were not up to the mark. Variations in uniform colours also was brought for discussion. The zip in the school bags were not good said the members.

The last session of the day was taken by Fr. Anthony Kharkongor on Sports Academy and its new policy. He brought to the notice of the members the Sports Academy that has been inaugurated in our province and it is progressing day by day with more and more students joining this academy. He also highlighted the policy which has been approved by Provincial council. He exhorted all our schools to launch this academy in our own respective schools so that young talents can be tapped at the earliest. The day's programme ended with evening prayer, goodnight and supper at 8:00 pm. The 3rd Day (16th June 2023) began with lauds, meditation and Holy Eucharist in the chapel and at 8:00 am we had our breakfast.

The first session of the day began at 9:00 am with Ms. Agnes from Delhi who spoke on Learning made easy through Project Method. A simple presentation was made by Ms Agnes and her counterpart on this

new project and instilled in us this new concept through which we could make our students learn things more easily. Some sample copies of this project method was circulated among the members to have a glimpse of it and to understand the concept better. Fr. Babu thanked Ms. Agnes and others for this enlightening session.

After our short break we began the next session at 11:00 am with Mr. Thompson from Eliot Company who dealt with the theme of Transforming Education with 21st century skills, AI + chat gpt & blended learning. A two hour session, taken by Mr. Thompson, was very enlightening for all of us. He dealt with the latest technology and other software which are used in the field of school administration and education. He spoke highly about his School ERP software which is very much up to date with new technology and incorporated with AI technology. He presented a demo of the entire software and the new facilities available with it as per international standard. He also made a demo of how to make use of AI and the latest technology called Chat Gpt. It was wonderful learning experience for all the members and appreciated Mr. Thompson and his team for their lively and informative session.

After lunch we continued our session at 2:30 pm with common agenda concerning our school ministry in the province. The floor was open to all to share their feelings, difficulties, challenges, concerns and good practices. It was an eye opening for all when many of the principals shared in the group their concerns, challenges and difficulties that they go through while carrying out the education ministry with minimum facilities and lack of proper infrastructure. The members listened to the sharing attentively and some solutions and ideas were given in order to boost the morale of the confreres so as to bring out the best out of their schools. It was a fruitful session and we encouraged one another to keep up the spirit of Don Bosco in all our schools and to accompany the young with our Salesian presence.

Towards the end of the day, Fr. Paul Olphindro, the Provincial addressed all the members with his concluding message. He thanked everyone for their active participation during the meeting. He thanked Fr. Babu for coordinating this meeting and others who took all the trouble to reach for this meeting. He exhorted everyone to take forward our education ministry in the province with all the challenges both from internal and external and accompany our young people. He also highlighted the aspects of discipline in all our educational institutions, cordial relationship with our staff, taking care of every minute details of the school administration, helping students to farewell in the board examination and so on.. He also thanked all the school principals for the good results in the recently published Class X and XII results of different states and boards. He also thanked the community of Siloam for the food and accommodation.

The three day principals meeting came to an end with vote of thanks proposed by Fr. Babu Stephen.

THANKS

FR. BABU STEPHEN SDB
EDUCATION & CULTURE, INS.